

## Operation of the HEAD

1. The Holding Tank is located under the V Birth in the forward cabin. It is visible by removing the wood access panel under the V Birth Cushions. The tank level can be determined by visual inspection. Each skipper should check how full the tank is to insure it can be used for his/her cruise
2. The holding tank should be pumped out before the trip if the level is higher than ½ tank height.
3. The raw water seacock is located under the Port side Saloon Berth and must be opened to operate the head.

### A few general usage rules:

1. Don't throw anything in the head that doesn't come out of you, with the exception of toilet paper, and that should be used sparingly, since it swells and takes up tank space.
2. Always use the shore facilities when available. The boat's head should only be used for emergencies, or on long cruises (all day, or overnight)
3. Each skipper is responsible for briefing the crew about the proper use of the head.
4. Each skipper is responsible for following the usage and pump-out policies.

### Simple steps for using the head:

#### For urinating:

1. Start with the valve in the closed (dry) position, which means that the bowl only pumps out. No water is pumped in. This is where it should have been left when the last person used it.
2. Do your business. Use toilet paper sparingly, or consider using a separate small plastic trash bag for #1 soiled toilet paper.
3. With the valve still closed pump out the liquid
4. Put the valve in the open (wet) position and pump a few times to sparingly rinse the bowl.
5. Put the valve in the dry position and pump out most of this rinse water, leaving just enough at the bottom of the bowl to provide a "water seal" against smells. Leave the valve in the dry position.

#### For defecating:

1. Start with the valve in the closed (dry) position.
2. Put valve in the wet position, pump just a little bit of water into the bowl, and close the valve again. This will wet the bowl and leave a small amount of water at the bottom of the bowl, both of which will help reduce the amount of "smearing" on the bowl (smearing will require extra water to rinse off the bowl, so we want to minimize it).
3. Do your business. Use toilet paper sparingly (make it count!)
4. With the valve in the closed position, pump out the contents. Consider taking a little bit of toilet paper and wipe any smears manually. This will save rinse water.
5. Put the valve in open (wet) position, and pump in water sparingly to rinse. Close the valve and pump out. Repeat if necessary.
6. Leave valve in closed (dry) position when finished.